

Wisconsin State Legislature

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ROBIN VOS

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Joint Committee on Finance *100TH ANNIVERSARY 1911 - 2011*

MEMORANDUM

To: Members
Joint Committee on Finance

From: Senator Alberta Darling
Representative Robin Vos

Date: May 10, 2011

Re: s. 16.515/16.505(2), Stats. Request

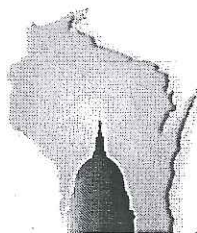
Attached is a copy of a request from the Department of Administration, received May 10, 2011, pursuant to s. 16.515/16.505(2), Stats., on behalf of the Board of Commissioners of Public Lands.

Please review the material and notify **Senator Darling** or **Representative Vos** no later than **Friday, May 27, 2011** if you have any concerns about the request or if you would like the Committee to meet formally to consider it.

Also, please contact us if you need further information.

Attachments

AD:RV:jm



**WISCONSIN DEPARTMENT OF
ADMINISTRATION**

SCOTT WALKER
GOVERNOR

MIKE HUEBSCH
SECRETARY

Division of Executive Budget and Finance
Post Office Box 7864
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Date: May 9, 2011

To: The Honorable Alberta Darling, Co-Chair
Joint Committee on Finance

The Honorable Robin Vos, Co-Chair
Joint Committee on Finance

From: Mike Huebsch, Secretary *MH*
Department of Administration

Subject: s. 16.515/16.505(2) Request(s)

RECEIVED
MAY 10 2011

BY: *J. Finance*

Enclosed are request(s) that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

AGENCY	DESCRIPTION	2009-10		2010-11	
		AMOUNT	FTE	AMOUNT	FTE
BCPL 20.507(1)(h)	Trust lands and investments- general program operations	0	0.00	326,700*	0.00

*One-time expenditure authority.

As provided in s. 16.515, the request(s) will be approved on May 31, 2011, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Linda Nelson at 266-3330, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments



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Date: May 2, 2011

To: Mike Huebsch, Secretary
Department of Administration

From: Cory Stinebrink
Executive Policy and Budget Analyst

Subject: Request Under s. 16.515 From the Board of Commissioners of Public Lands
For Increased Expenditure Authority to Relocate

REQUEST:

The Board of Commissioners of Public Lands requests \$326,700 PR-S in one-time expenditure authority to relocate the Board's office to vacant space in the State Administration Building and renovate a portion of that space to house original land survey records.

REVENUE SOURCES FOR APPROPRIATION(S):

The revenue source for the request is revenue deducted from the gross receipts of the common school fund, the normal school fund, the university fund and the agricultural college fund and spent from the trust lands and investments – general program operations appropriation under s.20.507(1)(h).

BACKGROUND:

The Board of Commissioners of Public Lands is responsible for the preservation and safekeeping of Wisconsin's original land records, which date back to the 1800s. These records provide information about the state's original land survey, the nearly 10 million acres of land that Wisconsin received through federal land grants, and the sale of a majority of those lands.

Project work consists of the following:

- Partial demolition of existing interior surfaces and construction of walls to support the new space layout for offices, systems furniture and archive storage room.
- New finishes such as paint, carpet tiles, and signage.
- Modifications and/or upgrades to HVAC, and the security system (with restricted access); as well as the relocation of voice/data, light fixtures, fire alarm, and electrical systems to accommodate the new space layout.

- Archive Storage – Reinforcement of existing raised access floor system will be provided to support a heavy file storage system. The existing computer room unit will be replaced with one that has temperature and humidity controls, direct digital controls and interface with building Metasys for common alarms, start/stop and leak detection.

In February 2011, the State Building Commission granted the authority to renovate 3,600 square feet on the second floor of the State Administration Building for the Board.

ANALYSIS:

The land records are currently housed in a climate-controlled archives library located adjacent to the Board's office space in the State Education Building at 125 S Webster Street. The library has an open air outdoor walkway underneath it, and lacks a vapor barrier and has poor insulation which results in significant temperature and humidity fluctuations, which accelerates deterioration of the records.

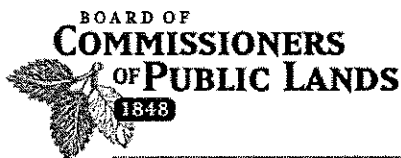
Relocating to the vacated space on the second floor of the State Administration Building and renovating a portion of the space to serve as an archives room for the original land records will provide the heating, ventilating, and air conditioning systems and corresponding environmental controls that are necessary to maintain these valuable, historic land records.

The expected project expenditures are:

Project Budget Line	Amount
Construction	\$239,703
Architectural and Engineering	\$33,944
DSF Management Fee	\$10,548
Project Contingency	\$24,000
Furniture	\$17,700
Art	\$815
Total Cost	\$326,710

RECOMMENDATION:

Approve the request.



Douglas La Follette, *Secretary of State*
Kurt Schuller, *State Treasurer*
J.B. Van Hollen, *Attorney General*
Tia Nelson, *Executive Secretary*

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608.266.1370 INFORMATION
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608.267.2787 FAX
bcpl.wisconsin.gov

Managing Wisconsin's trust assets for public education.

Date: April 15, 2011

To: Brian Hayes, State Budget Director
Department of Administration
Division of Executive Budget and Finance

From: Tia Nelson, Executive Secretary

Subject: 16.515 request for Increase in Expenditure Authority to move to DOA Building

REQUEST:

The Board of Commissioners of Public Lands (BCPL) requests a one-time increase in the amount of \$326,700 PR for fiscal year 2011 to relocate the agency's office suite to vacant space within the DOA Building and renovate a portion of same to house the original land survey records, which the agency is responsible for preserving.

REVENUE SOURCES FOR APPROPRIATION:

This project is being funded by the appropriation under s. 20.507 (1) (h).

BACKGROUND AND ANALYSIS:

Per s. 24.54 (1) BCPL is responsible for the preservation and safekeeping of Wisconsin's original land records which date back to the 1800s. These records provide valuable information about the state's original land survey, the nearly 10 million acres of land that Wisconsin received through federal land grants, and the sale of a majority of those lands. These century old records are currently housed in a climate-controlled archives library located adjacent to our office space in the GEF 3 building. Unfortunately, the current climate is poorly controlled. A lack of vapor barrier and poor insulation results in significant temperature and humidity fluctuations within the archives library. These unpredictable variances threaten a further deterioration of the records.

Relocating to the vacated space on the second floor of the DOA Building and renovating a portion of the space to serve as an archives room for the original land records will provide the HVAC systems and corresponding environmental controls that are necessary to maintain these valuable, historic land records.

